

**To:** Feldman, Richard[Feldman.Richard@epa.gov]  
**From:** Gleason, Michael  
**Sent:** Wed 8/12/2015 1:33:46 PM  
**Subject:** FW: Instructions for R8\_GKM\_Claims@epa.gov  
addingmailboxes Outlook2013.pdf

Richard,

Looks like Steve was put on the mailbox, but not you.

Michael P. Gleason

Associate Regional Counsel

U.S. Environmental Protection Agency, Region 8

1595 Wynkoop Street

Denver, CO 80202-1129

(303) 312-6898

**From:** Merritt, Steven **On Behalf Of** R8 GKM Claims  
**Sent:** Monday, August 10, 2015 1:46 PM  
**To:** Madigan, Andrea; Ward, W. Robert; Logan, Paul; Redden, Kenneth; Minoli, Kevin; Gleason, Michael; Garbow, Avi; Packard, Elise; Hess, Stephen; Nelson, MichaelC  
**Cc:** R8 GKM Claims  
**Subject:** FW: Instructions for R8\_GKM\_Claims@epa.gov

All,

The following individuals have access to the R8\_GKM\_Claims@epa.gov inbox. Instructions for adding the inbox to your Outlook are attached. On step 5, be sure to put in “R8\_GKM\_Claims” with the underscores before hitting the “Apply” button. It does work and this message will be one of the messages in both the inbox and the sent items.

Madigan, Andrea <[Madigan.Andrea@epa.gov](mailto:Madigan.Andrea@epa.gov)>;  
Ward, W. Robert <[Ward.Robert@epa.gov](mailto:Ward.Robert@epa.gov)>;  
Logan, Paul <[Logan.Paul@epa.gov](mailto:Logan.Paul@epa.gov)>;  
Redden, Kenneth <[Redden.Kenneth@epa.gov](mailto:Redden.Kenneth@epa.gov)>;  
Minoli, Kevin <[Minoli.Kevin@epa.gov](mailto:Minoli.Kevin@epa.gov)>;  
Gleason, Michael <[Gleason.Michael@epa.gov](mailto:Gleason.Michael@epa.gov)>;  
Garbow, Avi <[Garbow.Avi@epa.gov](mailto:Garbow.Avi@epa.gov)>;  
Packard, Elise <[Packard.Elise@epa.gov](mailto:Packard.Elise@epa.gov)>;  
Hess, Stephen <[Hess.Stephen@epa.gov](mailto:Hess.Stephen@epa.gov)>;  
Nelson, MichaelC <[Nelson.MichaelC@epa.gov](mailto:Nelson.MichaelC@epa.gov)>;  
Merritt, Steven <[Merritt.Steven@epa.gov](mailto:Merritt.Steven@epa.gov)>  
Broussard, Rebecca <[Broussard.Rebecca@epa.gov](mailto:Broussard.Rebecca@epa.gov)>

Again, let me know if there is anything I can do to help.

Steven B. Merritt, CIH  
Industrial Hygienist / Federal On-Scene Coordinator  
U.S. Environmental Protection Agency Region 8  
1595 Wynkoop ST (8EPR-ER)  
Denver, CO 80202-1129  
303-312-6146 - Work  
303-775-7226 - Mobile

303-312-7203 - Fax

[Merritt.Steven@epa.gov](mailto:Merritt.Steven@epa.gov)



**From:** Freed, Chris  
**Sent:** Monday, August 10, 2015 11:14 AM  
**To:** Merritt, Steven  
**Subject:** Instructions

Chris Freed  
Contractor, IT Support Engineer  
Dakota Consulting, Inc  
EPA Region 8 EOC  
Direct (303) 312-7270  
Cell: (720) 284-4342